

# ALLIANCE COLLEGE ALUMNI ASSOCIATION

Conference Call

Saturday, September 17, 2016 – 2:00 PM

President Celeste (Mickie) Mickiewicz called the meeting to order at 2:02 pm.

## PRESENT:

Board members present (Terms expire 2016):

President	Celeste 'Mickie' Mickiewicz
Vice President	Michael Anderson
Secretary	Sally Day

Absent: President, , Treasurer, Craig Koryak, Assistant Treasurer, Les Rachocki

Directors present:

Richard Day	(Term expires 2018)
Basia Adams	(Term expires 2018)
Mary Carr	(Term expires 2016)
Yvonne Tuchalski	(Term expires 2016)
James Koscielniak	(Term expires 2018)

Committees:

Selene Szczepanek present.

Mickie thanked everyone for their contributions during her absence.

Sally presented the last conference call minutes. Mickie asked for the following corrections:

- “called the meeting to order” – called has three Ls
- Tucholski to Tuchalski
- memorabilia spelled wrong
- ACAA meeting – participate spelled wrong
- Facebook spelled wrong
- town hall should be two words

Yvonne made the motion to accept the minutes as corrected. Jim seconded the motion. The minutes were accepted as corrected.

Mike received the final schedule from Riverside Inn and reviewed it with the group.

## Friday

- Memorabilia Room will be set up in the Rose Room
- Registration will begin Friday at 12-5 pm. (Memorabilia room opens at noon)
- Mary had emailed the list of volunteers for the registration table
- Foundation Meeting 2-4 pm
- Friday evening – ACAA provides beer and not wine. Cash bar
- Dinner – 6-8 pm
- Bonfire – 9 pm
- Entertainment for Bonfire maybe questionable – **Action Item**: Basia will reach out to Tom Katrenich to ensure he can bring his accordion, Mickie mentioned that Jerry will also have his accordion.
- Lanyards / Name Tags – **Action Item**: Sally & Basia to connect on this following the call.

## Program Booklet

Program is drafted, 75% complete, waiting for final alumni count, waiting for Mouse on the Coach Haluch write up. Should be completed by 9/20. Mary said she reached out to a number of scholarship recipients

in order to provide a write up about the impact of their scholarship. It's been a challenge to get ahold of them. She's left voicemails but hasn't made direct contact. **Action Item:** Mary will continue to pursue. Mickie had a question regarding the rationale for not providing alumni contact information in the program book. **Action Item:** After a group discussion, it was decided that Jim will provide Basia a list of attending alumni with email addresses. Basia will print this information on 8 ½ x 11 paper. Basia also clarified that the Mass should be noted in the program book as 4:30 pm not 5 pm.

Jim has sent several emails to solicit advertisers. Mickie will do a Delta Zeta ad, Eva Sckibicki will do a Kujawiaki ad. Mickie suggested that we give the ACAAF an ad. **Action Item:** Richard will provide Jim the advertisement. It was also mentioned that this is the 50<sup>th</sup> Anniversary of the Iota Gamma Chapter of Delta Zeta and possibly the Psi Kappa Rho sorority. There was a question if this was the 50<sup>th</sup> anniversary of Kujawiaki, it is not.

#### Goodie Bags

Basia reported that she's done research and will order a bag online. The group discussed having both the AC logo and Cambridge Springs' logo on the bag. After a group discussion, all agreed to have both logos printed on the bags. **Action Item:** Basia will reach out to Cambridge Springs to ask their permission. **Action Item:** Mickie will send Basia the AC logo jpeg file for the printing.

#### Name Tags

Sally has this covered.

#### Gift Baskets

Mike is having a silent auction cards made for the gift basket area.

### Saturday

#### ACAA Meeting

Meeting will take place in the Ballroom. During the meeting, we'll need someone at registration table. A suggestion was made to ask Elaine Rachocki. **Action Item:** Basia will email Elaine, Mike offered his wife's assistance to work with Elaine.

#### Mass

Mass will be 4:30 pm on Saturday. We'll need 2-4 people as greeters at Church, 1 reader, 2 people for Offertory Gifts and 3 Eucharistic Ministers. Sign up will be at the registration table. Mickie suggested that there should be \$100 in the account for the Mass. **Action Item:** Basia will reach out to Craig to confirm payment. Mickie suggested that Basia ask about the organist. **Action Item:** Basia will reach out to St. Anthony's for permission to use the organ and contact Christine to see if she'll play for mass.

#### Saturday Night Program

Mike went through the timing for Saturday evening program. Mike clarified that the DJ is DJ Todd. Mickie recommends doing the alma mater after national anthem. Singer of the national anthem will not be able to attend the event. A suggestion was made that maybe Christine Marchewka Pawlowski and Mary Zuk could sing. **Action Item:** Mickie will ask them.

**Action Item:** Mickie and Mike will discuss who will do each part of the program. Mickie prefers to share the emcee responsibilities. Selene reported that she has received nine nominations for the alumni award.

**Action Item:** Mike and Selene to talk offline to discuss alumni awards.

#### Additional Attendees

Mike reported that Josephine Haluch and Tusia have sent in the registration forms. Professor Illsevich and his wife would like to attend but need transportation. **Action Item:** Mickie will extend an invitation and we'll figure out their transportation. Mickie also suggested that we invite Rose Smith, the Mayor of Cambridge Springs and his spouse. Mike mentioned that we'd introduce our special guests during the

program. It was also mentioned that we need to invite Tim Wise and his spouse. We discussed getting flowers for Gail Dolzenko but discovered that she is no longer living in the Cambridge Springs area and now resides in Virginia with her son. The group also discussed inviting Jeanne Miller. Mickie suggested providing Jeanne Miller an appreciation award and the group agreed. **Action Item:** Mickie will confirm Gail's address with Jeanne Miller.

#### Other

Yvonne asked if the AC Museum hours. **Action Item:** Mickie to call Rose about museum hours.

Richard asked if he could be put in the program for Saturday night to talk about the Foundation. All agreed.

Richard also highlighted that the group previously discussed a method in which to reinforce official voting include only active members. **Action Item:** Mickie will confirm the list of active alumni. She again mentioned that she is reconstructing the alumni directory with the 2014 directory from Eva and a later directory. **Action Item:** Sally will make placards for alumni in good standing to use during meetings when an official vote is needed. **Action Item:** Mike will remind Craig to come early in case alumni want to pay their alumni dues immediately before the meetings. Mickie also asked Mike to remind Craig to gather a list of alumni who have paid lifetime dues since 2014.

The group discussed extending the registration deadline for the event. The Riverside Inn registration deadline for meal planning is 9/23. **Action Item:** Mike will ask Riverside for an extension to 9/25. **Action Item:** Mickie will send out an email informing alumni that the registration deadline has been extended. There are two available hotel rooms at the Riverside. Mickie also offered that she has an extra bedroom available (shared bathroom with her).

**Action Item:** Mickie asked if she could have all Officers & Committee Chairs reports emailed to her by October 1.

Next conference call is **Saturday, October 1, 2016 at 11 am EST.**

#### **Adjourn:**

Motion to adjourn was made by Mike and seconded by Richard. The meeting was adjourned at 3:24 pm.

Respectfully submitted,

Sally A. Domzalski Day  
Secretary ACAA