

ALLIANCE COLLEGE ALUMNI ASSOCIATION (ACAA)

Board of Officers Meeting June 18, 2024

Officers in Attendance: Michael Anderson (1978), ACAA President; James Koscielniak (1981), ACAA Vice President; Susia (Burgess) Styborski (1983), ACAA Secretary; Marcia Pilkiewicz (1975), ACAA Director and Membership Chair; Lori Neese Kolin (1987), ACAA Director; Sally (Domzalski) Day (1985), ACAA Interim Treasurer and Foundation Secretary; Aundrea Cika-Heschmeyer (1985), ACAA Director; Louis Sitnik, (1986), ACAA Director.

Absent: Celeste “Mickie” Mickiewicz (1967), ACAA Officer Ex-Officio; Richard Day (1985), Chair of Alliance College Alumni Association Foundation; Randy Polovick (1981), ACAA Director.

The meeting was called to order at 6:35 pm by Michael Anderson, President. President Anderson welcomed all in attendance tonight.

Website Mike/Aundrea

A meeting was held last week with Mike, Randy, Aundrea, and Kathy Polanski Noce to review the current state of the website. We had been working with Sam Andrew as a website consultant but due to time constraints he has had to step away from working with us. Kathy Polanski Noce has assisted in identifying a second person, Brad, to serve as a consultant on a temporary basis. Reviewing our options for a permanent website consultant is needed in our future discussions.

Information that we want shared on the website can be submitted into a file then pulled into website by an administrator/consultant of the website.

Another meeting of this group is planned for July 9 with Marcia Pilkiewicz being added to the group to discuss updates to membership directory. Before the July 9 meeting Marcia was asked and agreed to make a copy of the current membership directory to maintain as unaltered historical document and then work on edits for accuracy and to ensure privacy when shared on the website. It was agreed that website membership directory should list Name Phone Graduation Year Email.

Consensus was that membership gets privilege of voting, whether physically at annual meeting or attending virtually. Aundrea reported she and Kathy discussed using a plug in for membership voting privileges.

Concern about ACAA alumni having technical “expertise” to negotiate virtual attendance and voting. While there are always some with greater skill in the technical world it is a process that can be handled by the majority and even more with assistance from more skilled members of the group.

As a general reminder, Mike noted that people tasked with various duties related to the reunion must responsibly move their individual tasks forward.

Membership Marcia

Currently Marcia has received 9 paid memberships. Continued outreach for this needs to be done regularly. Marcia will send Susia number of total current members.

Reunion Jim and all

List attendees should be on the website. Sally has most current upload of registrations. Currently about 20 registered. Manager of website will update list weekly.

Promote Nominations for Board officers: Information related to available board positions was sent out on 6/3, 6/11, 6/18. Aundrea agreed to increase traffic about this along with membership dues and reunion registrations.

Thursday activities: Mike asked about the golf event on Thursday and the costs associated with it. Jim stressed that there is no cost to the Association for this informal event and the cost of the food at the golf event is covered through another entity. There were approximately 30 attendees at 2022 event.

Registration and Room status: At last look Jim noted there are 50 empty rooms, of those identified for ACAA. Thursday = 1; Friday = 22; Saturday = 28. We need a push on booking rooms. Aundrea has been pushing daily on social media. Jim will send Susia recent room numbers.

Badges with weekend schedule: Name badges will have names and details of events on back for attendees to have events at their fingertips. Jim will order and Marcia will make the inserts. Jim and Marcia to work out specific details of this task between them.

Goodie bags: Jim is ordering bags and tumblers; he will have done by end of June. Items are being shipped to Lori who will house them until reunion and bring to reunion. Susia volunteered to shuffle items from Lori's to reunion central on Thursday morning if needed.

Registration/Related events: Marcia reported she plans to be at registration desk throughout the event to address membership enrollments. Mike reported his wife Julie will assist at registration with 50-50 tickets (approximately \$500 raised for ACAA in 2022).

Susia volunteered to organize a roster of workers to ensure the needed positions at registration table are filled for both Friday and Saturday.

Sally reported she has bank money bags and will draw money out and secure throughout the event.

Lori reported we have 1 box of items from Larry Kozlowski to sell. These will be sold at registration table. In 2022 we raised \$566 from items Larry donated.

Silent auction raised \$170 in 2022. Most agreed this is not a large fundraiser and seems to pull little interest. Motion was made to not have a silent auction by Lori, second by Marcia. All in favor. No silent auction.

How to manage people who register and pay in person? Sally reported we can accommodate registrations at the door. Sally will have a bankers bag identified just for registrations.

Friday evening:

Menu: Jim reported the menu has been decided and will be announced by the end of the month.

Friday sound system: Provided by SPIN for a cost of \$400.

Saturday Day Activities:

Saturday meetings: Financial (Sally) and membership (Marcia) reports will be needed.

Morning Refreshments: We will have a ½ day beverage service with beverages and light food items.

Needs for ACAA Meeting: Projector and screen, and microphone. To be provided by convention center per Jim. Computer also needed. Mike will bring his computer for use during the meeting.

Needs for Foundation Meeting: Same items as Association needs - Computer, projector and screen, microphone. Jim reports projector and screen and microphone will be provided by convention center. Basia Adams or Sally will use their own computer for Foundation Meeting.

Board Nominations and Voting: Lori and Lou have agreed to organize the voting process for the annual meeting held during the reunion. Their efforts will also focus on this technology curve that we will likely have. There has been no interest in any position at this time. Mike will reach back to Selene again to see if she will run the election. Jim has expressed interest in treasurer position. Aundrea has expressed interest in Vice President position. Susia would be happy to bequeath the secretary position to an interested person but should there be no interest she will not leave the ACCA without.

Afternoon program: Two presenters scheduled. Ben Kman on Polish genealogy. Jim will ask Ben to focus presentation on how to do this for yourself. Second presenter will be the forester from Polish Pines project. This needs to get on the schedule of events that Aundrea is promoting. Jim will get her current information to share.

Saturday Evening Event:

Dress code: Business Casual

Menu finalized: Jim indicated it is.

PA system/podium for evening program: Jim will check to ensure this is in place.

Foundation fundraiser: To be discussed.

Evening Program: Sally stated she feels an evening program is needed. All agreed. Mike and Sally will work together to have some details related to this by the next meeting.

New Business

A full page ACAA ad in the Zabawa program was suggested by Jim. He will follow up on this for more information.

Motion to adjourn at 8:09 pm. Meeting adjourned.

Respectfully Submitted

Susia Burgess Styborski, ACAA Secretary